

Ilfracombe Art Trail

Saturday 5 - Monday 7 May 2018, 10.30am - 6pm

ART • CRAFTS • WORKSHOPS • MUSIC

www.artilfracombe.co.uk



2018 Registration Form

All application forms, images and payments must be submitted by **Friday 16th February 2018**

VENUE INFORMATION

Venue address:..... Postcode:.....

Open House/Studio/Gallery Willing to Share Other Venue (sourced by Ilfracombe Art Trail)

Days Open: Saturday Sunday Bank Holiday Monday

Please also complete the information required on the attached map

ARTIST INFORMATION (for office use only)

Artist Name:

Email Address: Website: www.....

Mobile No: Home No:

Artist's Home Address: House No. & Street:.....

Town: Postcode:

(To be printed in the brochure) and available to view on the Art Trail web page

..... (YOUR NAME)
 (Painting/sculpture/textiles/)
 (Email address)
 (Website)
 (Contact number/s)
 (Venue Address)

Please read the information below, tick the boxes as appropriate, sign and return this form with your payment to Stephanie Charles, 12 Champernowne Crescent, Ilfracombe EX34 9PL or email to ilfracombe.art.trail@gmail.com

<input type="checkbox"/>	The Ilfracombe Art Trail may use all images and information submitted in any material
<input type="checkbox"/>	I am a resident artist and would like to find an additional artist to share my venue
<input type="checkbox"/>	I enclose my fee of £40.00 (per artist). Should you wish to share with an artist, please complete a separate form
<input type="checkbox"/>	We enclose our fee of £150 for a group of 4 or more artists (including Galleries) Cash <input type="checkbox"/> or Cheques made payable to Ilfracombe Art Trail please
<input type="checkbox"/>	OR I have paid via BACS and referenced the entry with the Artists Name to Account Name Ilfracombe Art Trail ; Sort Code 07-00-93 ; Account Number 33333334 ; Account Reference: 0729/708022209 (Nationwide Ilfracombe)
<input type="checkbox"/>	I have marked my venue on the attached map and returned the map with this form
<input type="checkbox"/>	I have named and sized 1,2,3 jpg images 1-5MB and sent them via email to ilfracombe.art.trail@gmail.com
<input type="checkbox"/>	I have emailed my biography / artists statement / C.V. as a Word Document to ilfracombe.art.trail@gmail.com
<input type="checkbox"/>	I confirm that all work to be exhibited by me is my own original creation

SIGNED:

DATED:

Images and website copy

- Please submit **three (3)** jpg images of your work. All three will be displayed on the Artist's own page on Ilfracombe Art Trails' Website. One of these images will be included in the Trail brochure (*please specify*)
- All artists must submit at least one image for the brochure. If you can identify which one you would like printed it would be really helpful. 1, 2 or 3 we don't require the title of the work or dimensions.
- Each image file must be **named** with: First and last name and numbered e.g. Your_Name_1, Your_Name_2, Your_Name_3
- We can offer assistance with image uploads – please contact Stephanie Charles on 01271 865144 or email ilfracombe.art.trail@gmail.com
- Images should be between 1mb – 5mb, set at 300 dpi. When emailing send as large. As jpeg, tiff, bmp not pdf. (please look in settings of your image programs on your computer for this.)
- Please submit a short biography, max 200 words, for your webpage and any other external links, please not as an image as it cannot be edited - a word, notepad, text or email is fine.
- Your images and biography should then be emailed to ilfracombe.art.trail@gmail.com by **Friday 16th February 2018**. Please put your name in the Subject line. e.g. 'Your Name' images and biography So that we can find you amongst all the other artists.

Map

Please mark clearly on the attached map with an X where you wish your Venue Number 'dot' to be placed.

Trail Dates

Saturday 5th May 2018 to Bank Holiday Monday 7th May 2018

Entry Fees

£40.00 per artist (NOT per venue).

£150 for a group of 4 or more artists (including Galleries)

Venue opening times

Saturday, Sunday and Bank Holiday Monday **10.30 am - 6.00 pm**

There will be a note in the brochure that "opening hours may vary from venue to venue".

Should you not wish to open all three days/limited hours – please make it clear on your application by ticking 'Days Open' in Section 1.

Trail Meeting Dates

You are invited to an open gathering to be held at the **Thatched Inn Pub** on **Wednesday 11th April 2018 at 7.30pm**.

Should an urgent matter arise, notification will be emailed to all artists, venue owners and interested parties.

Private Views & Artists' Trail

We would like to inform you, the artist, that this is **your exhibition at your chosen venue**, under the umbrella of a group event called 'The Ilfracombe Art Trail.' Your Private View (traditionally on the Friday before the festival begins e.g. 4th May 2018) is held by your own arrangement. Food, drinks & self-advertising are the artists' responsibility.

Equally, as with Private Views, an after-hours artists' trail enables exhibiting artists to enjoy the Art Trail. If you would like to take on organising this please let us know and we will aim to work with you and assist where possible.

Public Liability and Risk Assessment

The Committee asks that you consider the care and safety of yourself and your visitors. We strongly advise that you obtain your own Public Liability Insurance to cover your venue.

Ilfracombe Art Trail wishes to support artists in avoiding any accidents. We have therefore made a sample Risk Assessment checklist available for your guidance. If you are exhibiting from someone's home or your own home, it may be helpful to go through for your own benefit (we do not require the form to be returned to us). The purpose of a risk assessment is to identify anything with the potential to cause accidents to you, your colleagues, members of the public, etc.

Always display a clearly visible warning that the public enter at their own risk – the organisers, Ilfracombe Art Trail will provide a disclaimer for you to display at your own property.

Please note that neither the Ilfracombe Art Trail Committee nor any committee members can accept liability for loss or damage to personal property or for personal injury sustained by members of the public whilst visiting venues.

Can you help another Artist by sharing your venue?

If you have a venue and would like to offer a space to an artist please tick the box in Section 1 'Venue Information' overleaf.

Information accuracy

Late registrations or changes to your registration details after the 16th February deadline cannot be accepted.

Ilfracombe Art Trail cannot accept liability for inaccurate information on the website nor printed materials, nor for any misprints, misrepresentations or failings by the contributors or contributing organisations.

Contact

If you have any questions please contact either Stephanie Charles on 01271 865144 or Susan Hutchins on 01271 866998 or email us at ilfracombe.art.trail@gmail.com

